

**Worcester Junior Chess Academy
Parents' Information**

King's School Worcester supports WJCA through allowing the club free use of the classroom. The club is organised by Simon Berry who has been recently DBS checked and is a chess coach registered by the English Chess Federation. The junior club is part of Worcestershire Chess Association and uses the association's safeguarding policy, code of conduct and procedures available at: <<http://www.worcestershirechess.org.uk/safeguarding.pdf>>. The safeguarding officer is Paul Sharratt (10 Foley Street, Kinver, Stourbridge, DY7 6EP).

The session fee is £5 and parents must return to collect children by 11:45 am.

Almost all sessions are run by Simon Berry, but when I am unable to come I will ask another chess tutor to substitute for me. If that happens, I'll let you know by e-mail beforehand. If you need to speak to me on the day of a club session, my mobile number is 07966 412 619. I may be also contacted by e-mail at <simonberry144[at]gmail.com> (replace [at] by @ for e-mail address) or at 01905 767 915.

Can parents and guardians please complete the information below so that I can contact you if something unexpected happens? Please print clearly, especially your e-mail address – my main method of keeping in touch with you – and sign the declaration below. Any personal information given to the club will be treated in confidence.

If your child has a runny nose, a cough or is sneezing, please do not bring your child to the club.

Thank you - Simon Berry

Membership Form

Name of Child attending

Date of birth of your child

Age last birthday

School attended

Home postal address:

Telephone number where I can reach you when the club is in session:

Home (landline) telephone number:

E-mail:

Name of parent or guardian:

Signature of parent or guardian:

Date:

I have informed the organiser whether my child has specific needs.

In the event that you wish your child to be able to leave the club alone, please sign again below. I give permission for _____ to be allowed to leave alone at the end of a session.

Signature of parent or guardian:

Date:

Organiser receiving this form and signature:

Date:

Information about specific needs was/was not received

Organiser's notes: